BROAD CHALKE PARISH COUNCIL

Minutes of the 1014th Meeting of the

Broad Chalke Parish Council

held at the Village Hall, Broad Chalke on

Wednesday 12 June 2019 at 7:30 p.m.

ATTENDANCE

Mr T Hitchings (Chairman)

Mr J Allison

Mr J Dutson

Mr R Hitchings

Mr T Cave-Gibbs

Mrs H Newman

Apologies had been received from: Mr M Pickford, Mr E Fry, Mr D Gilbert & Mrs R Holland. The Clerk, Mr C Rothwell had also submitted his apologies for personal reasons.

1. Minutes of the previous meeting

These had been previously circulated. The Minutes were approved and will be signed by the Chairman once a hard copy is available from the Clerk.

1. Matters arising

***Tree in Mill Mead***

The Chairman advised that the Clerk had reported that he had been in contact with the Environment Agency and Wiltshire Council and their advice is that it is landowners responsibility and that there is no issue with the tree removal and unblocking/clearing drainage ditch and any run off and pollution from the road. The suggested course of action is that this is raised with the landowner.

 **ACTION:** The Clerk to draft a suitable letter to the Landowner (Richard Jowett).

1. Membership of NALC

The Clerk has proposed that the Council can benefit from access to professional advice and support as a member of NALC. Subscription is based on size of electorate. Premium for the current year is £226.33 + VAT.

Following a discussion on whether this was, in fact, useful and good value for money, it was agreed to postpone discussion on this until the next meeting when the Clerk’s views could be sought.

**ACTION**: The Clerk to add to next meeting Agenda

1. Calendar of Upcoming Meetings

This had been circulated and was accepted as the schedule of meetings planned for the next 18 months

1. Planning Consents/Applications/Refusals
2. 19/04914/Full Resubmission for Hillside, South Street

The resubmission was considered to be so similar to that previously approved that this was approved unanimously.

1. 19/04183/Full Land at Brook House, South Street

The Application was reviewed in detail and approved unanimously

1. GDPR

The Clerk had previously circulated a document detailing the potential need for the Council to pay a data protection fee to the ICO. After debating the wording of the regulations, the meeting was of the opinion that we do not “process personal data”, so therefore are not required to pay the fee. It was resolved to seek the Clerk’s advice on interpretation of the wording at a subsequent meeting.

ACTION: The Clerk to add to next Agenda

1. Renewal of Insurance

The Councils insurance policy is due for renewal as part of a 3 year agreement through Community First and Zurich Municipal of which this will be year 2. Annual premium is £1,235.36. The meeting resolved that if this is consistent with the agreement then the Clerk should arrange to pay the premium.

1. Playground Inspection

The Council’s insurance policy requires annual inspection of playground equipment by a RoSPA approved contractor. Cost is £68.50 for 5 items of equipment and then £3.50 per item. An accessibility statement can be produced at £35 and a check list for £35. The Clerk recommends that these items be contracted for a 3 year period with an approved RoSPA contractor.

It was agreed unanimously that the Council should take this action.

1. Ash Trees

Concern was raised that Ash Die-back could create potentially dangerous conditions in, for example, Playgrounds and public spaces. It was agreed that all Councillors should be vigilant in looking out for this condition, and it was proposed that an advisory note be put into the Broadsheet recommending that the public should also be vigilant.

ACTION: Clerk to draft note for Broadsheet

1. Highways and Parish Steward Issues

The Chairman advised that Mr Fry had reported that he had not had any requests for action by the Parish Steward since the last meeting. Pothole reporting on the Wiltshire website continues to be important.

1. Any Other Business

Concern has once again been expressed at the much increased number of cars parked on the field above Bulls Lane (now approx. 15 cars). The Planning Officer last assessed whether this was a change of use when there were only approx. 5 vehicles there. It was suggested that the Clerk should re-raise the concerns with the Planning Officer for a reappraisal of the situation.

1. Date of Next Meeting

The date of the next meeting is 10 July 2019. The Chairman gave his apologies for absence as he will be away on holiday on that day.

There being no further business the Meeting ended at 8.35pm

**Signed as a true record by the Chairman of the Council**

**Signature:**

**Name:**

**Date:**