BROAD CHALKE PARISH COUNCIL

The 1014th Meeting of Broad Chalke Parish Council will take place on Wednesday, 12 June 2019

in the Gurston Room, Broad Chalke Village Hall at 7.30pm.

A G E N D A

**Report of Wiltshire Council, Councillor Jose Green- Division Member for Fovant and Chalke Valley**

**Declarations of Acceptance of Office**

1. **Apologies for Absence**
2. **Declarations of Interest-** Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
3. **Chairman’s Announcements**- Including any petitions and or representations from members of the Public which the Chairman agrees to hear.
4. **Minutes of the Meeting held on 8 May 2019**. To be approved having been previously circulated
5. **Matters arising-** Fallen tree and blocked drain. Clerk to report.
6. **Clerk’s Report**

* NALC Membership by the Parish Council
* Clerk’s employment and report
* Councillor email’s
* Calendar of Meetings for 2019/20
* Defibrillator and training
* Playground- Fencing work; Notice and contractors Insurance Policy
* Playground inspections
* Cranborne Chase AONB and Heritage Lottery funds

1. **Forward Plan-** Items for consideration at future meetings

* Councillors Portfolio area/s of responsibility
* Financial Regulations
* Budget
* Emergency planning and joint working with Bishopstone Parish Council
* Fly Tipping
* Rights of Way
* Website- Accessibility requirements
* Parish Council Notice Board

1. **Standing Orders –** Information previously circulated
2. **Section 137 Grant Process-** Information previously circulated (Local Government Act 1972)
3. **Planning Consents/Applications/Refusals**
4. **General Data Protection Regulations**- Information from the Information Commissioner’s Office on payment of data protection fee
5. **Finance and Matters**

- VAT

- Publication of payments over £100 made in 2018/2019 and 2019/2020

- General Powers expenditure. Section 137 of Local Government Act 1972

- Payments made/required since last meeting

- Neighbourhood Plan grant

- New bank account and signature of bank mandate

- Insurance Policy renewal and cheque signatory

- R2 Funds balance

- Annual Accounts and Public Rights Notice and period

1. **Appointment of Internal Auditors for the year 2019/2020**- Including approval of Internal Audit fee.
2. **Ash tree-** Matter raised by Councillor R. Holland
3. **Standing Agenda Items**

– Highways Reports and Parish Steward. Councillor E. Fry

1. **Any other business-** For information or for adding to Forward Plan
2. **Date of Next Meeting-** Wednesday 10 July at 7.30pm.

Notes: The Chairman may change the order of business to enable the smooth running of the Meeting.

Clerk to the Council

Dated: 4th June 2019