BROAD CHALKE PARISH COUNCIL

The 1020th Meeting of Broad Chalke Parish Council

You are hereby summoned to attend a meeting of Broad Chalke Parish Council to be held on Wednesday, 11th December 2019 in the Gurston Room, Broad Chalke Village Hall at 7.30pm.

A G E N D A

**Report of Wiltshire council, Councillor Jose Green**

1. **To receive apologies for absence.**
2. **To record declarations of interest from Members regarding items on the Agenda.**
3. **Chairman’s Announcements**- Including any petitions and or representations from members of the Public which the Chairman agrees to hear.
4. **To approve the Minutes of the Meeting held on 13th November 2019 as a true and accurate record**.
5. **Presentation and Question and Answer session - Katie Fielding, Wiltshire Association of Local Councils**.
6. **Clerk’s Report**
* To update on items from the Meeting on 13th November 2019
* To approve updated Code of Conduct for Parish Councillors discussed in draft at the November meeting.
* To consider support for the Wiltshire Council Real Madrid football coaching scheme.
* To receive update on Clerk’s hours of work.
1. **To receive questions on the 2020/2021 Budget agreed at the November Meeting.**
2. **To review the schedule and frequency of Parish Council Meetings for 2020-2021.**
3. **To consider Parish Council priorities for 2020-2021.**
4. **Section 137 Grants. To receive an update on position with the two grant applications considered at the November Meeting.**
5. **To agree playground inspection procedure.**
6. **To consider VE Day 75 Celebrations on the weekend of 8th-10th May 2020.**
7. **To consider Planning Applications**

*Planning Application 19/11888/TCA- Tree at Knapp Hill, Broad Chalke*

1. **Finance**

- To receive and update on the Financial Statement for the current year.

- To approve expenditure/payments made/required since last meeting

1. **Standing Agenda Items**
* Councillor Fry to update on any highways issues and receive any reports from Members as to village works for the Parish Steward.
1. **Any business to be addressed at a future meeting**. Items will then be added to the Forward Plan.

 (1) Annual Parish Meeting.

**Exclusion of the Press and Public**

***Members are requested to move the following motion; That in accordance with the provisions of s.1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended by s.100 of the Local Government Act 1972, that the Council does now exclude the public and press for the remaining items of the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.***

1. **Confidential Matters**
* To consider and agree way forward with the Parish Clerk’s Contract of Employment (papers previously circulated).
1. **Date of Next Meeting. To be confirmed-** Wednesday January 8th 2020 at 7.30pm.

Notes: With the approval of the Council, the Chairman may change the order of business to enable the smooth running of the Meeting.

Clerk to the Council Dated: 4 December 2019

**For Note:**

**Forward Plan items:**

Emergency Planning

Fly tipping

Website Accessibility Requirements

Risk Assessment

Annual Plan

Councillor responsibilities/delegations

Inventory of Assets

Complaints Procedure