**BROAD CHALKE VILLAGE HALL**

**AGM Thursday 16 March 2023, 7.30pm**

**AGENDA**

1. **INTRODUCION/ APOLOGIES**

-Welcome Members, Representatives & Committee & thanks

-Notice of the Meeting received?

-Quorum?

-List of attendees

1. **PREVIOUS AGM MINUTES- 22 March 2022**

Matters arising?

Correct record of the meeting/ Proposer/ Seconder?

1. **MATTERS ARISING**
2. **TREASURER’S REPORT**

*Financial accounts 31.12.22 (inspected)*

a) Income

-Hire income doubled compared to 2021 but remained well down on 2019 (£6,774) pre-pandemic)

-Fundraising down versus 2021-No significant events (2021: Charlie Walker £800)

-Donations £200 re Community cinema (CV Fete & Produce show) v 2021 new boiler appeal

-Total income down (£5,379 v £7,663)

b) Expenditure

*Running costs*

Cleaning similar to 2021

Repairs & maintenance £2,309 inc boiler service, fire ext maintenance, planting, LED lights, dishwasher maintenance and toilets-Goodfellow? (2021 mainly int & ext redec)

*Utilities*

-Electricity: fixed contract ended in 2022 and very high variable rate. Fixed contract now circa 73p per KWH and coin heater meter reset (previously 16p per KWH)

-Oil: new boiler from Sept 2021. 2no oil deliveries at higher cost

-Phone & internet: down-new BT contract wef 1.01.22

-Water rates: £nil during pandemic

*General*

Costs similar to 2021

Website costs include some marketing costs eg £60 No Time to Die

*Capex*

New Coin heater meter (Sept 21 new boiler)

*Total payments up £10,040 v £12,798*

*Deficit £4,662 v 2021 deficit £5,136 (2019 Surplus* £6,304)

c) Balance sheet

*Reserves (Bank a/c):* £1,644 v £6,305

1. **BOOKING CLERK’S REPORT (Ruth)**
2. **CHAIRMAN’S REPORT**

***a) Review of 2022***

-As slow return to normal post pandemic.

-Regular hirers returned inc PC, Teddy Bears, Extend, Flower Club, Happy Circle, Wellspring, WI, Revive & CV Ladies Choir

-Hall clean up and maintenance morning: November 2022

-Electrics: Oct 2022 replaced strip-lights & bulbs with LED, Nov 22 new Smart meter auto meter readings

Marketing: webmail noreply@broadchalkevillagehall.co.uk

Fundraising: Zettle card machine

-Community Cinema/ Film nights: restarted November-James Bond No time to Die followed by The Lost King, Operation Mincemeat and Where the Crawdads Sing in 2023. All well attended and profitable. New projector & electric wide screen installed in February 2023 following receipt of grant (cost circa £5k, grant 50%)

-Forestforge, The Snow Queen Dec 2022 poorly attended (advertising, C Bissett panto)

-Committee. Gemma stood down at last year’s AGM so we are 3 active, members (Henry, Caroline & Ruth) and Abi & Jon Fry who support our events.

THANK YOU’S

Caroline: Vice-Chair & Secretary (“Ops Director”, practical help, regular hall user, spots problems & fixes them

Ruth: Manages all bookings, pacifies customers, pro-active queries, supports events

Abi & Jon Fry: Grateful for their support when they can give it

Community cinema supporters: Chris & Amanda Rothwell, Liz Wiltshire, Janet Roe, Emma, Caroline Lamb

-Rebecca Cooke- cleans the Hall regularly. Great job and very flexible (Charlotte at Uni)

One or 2 challenges in the year with users leaving a dirty hall-Rebecca stepped up.

***b) Repairs & maintenance***

i. Various sundry items-boiler service, garden maint, fire extinguisher service, roof slates, projector fault, overflow pipe, gents toilet door, kitchen tap repair, dishwasher service, painting, replace light tubes and bulbs with LED

iii. Other Repairs & improvements

Other works for 2023?

Replace convector heaters and fire exit door

Consider replacing coin operated heaters

***c) The Hall & plans for 2023***

-Build on regular hirers with more one-off hirers such as weddings and wakes

-Increase energy costs:

Oil: 1,000l oil £1,373; March 2020 £629

Electricity (3yr was 13p per KWHr to 31.10.21 now 70p per KWHr.

-Hire rates increased in 2022 so leave unchanged

-Coin meter heater set at EDF rates ie 5 times more expensive than previous

***d) 2022 Events***

-Coronation weekend: May 6-8

Fundraising events:

-Community cinema: Jan-April and Sept to December

-James Runcie: Sat 20 May

-Autumn event?

-Forestforge?

1. **HEALTH & SAFETY**

No significant issues

1. **TRUSTEES & REPRESENTATIVES**

-Confirm listing

-Anyone retiring or standing down?

1. **ELECTION OF OFFICERS**

Attracting new Committee members

We haven’t been successful in finding a Chair or Secretary and so we carry on as we are.

A committee of just 4 which leaves quite a load.

1-Chair: Henry

2-Vice Chair & Secretary: Caroline

3-Booking Clerk: Ruth (hoping to move house & leave the area?)

4-Officer: (shared role) John & Abi Fry: Events etc

Proposer/ seconder en-bloc?

1. **ANY OTHER BUSINESS**

Hall meetings to include Representatives and Trustees as in previous years?

-To support Hall

-To share load