BROAD CHALKE PARISH COUNCIL

The 1019th Meeting of Broad Chalke Parish Council

You are hereby summoned to attend a meeting of Broad Chalke Parish Council to be held on Wednesday, 13th November 2019 in the Gurston Room, Broad Chalke Village Hall at 7.30pm.

NOTE: Prior to the Meeting the Broad Chalke Community Land Trust will hold its AGM in the Village Hall at 7.00pm.

A G E N D A

**Report of Wiltshire Council, Councillor Jose Green- Division Member for Fovant and Chalke Valley**

1. **To receive apologies for absence**
2. **To record declarations of interest from Members regarding items on the Agenda.**
3. **Chairman’s Announcements**- Including any petitions and or representations from members of the Public which the Chairman agrees to hear.
4. **To approve the Minutes of the Meeting held on 9th October 2019 as a true and accurate record**.
5. **Clerk’s Report**

* To update on items from the Meeting on 9th October 2019
* To approve updated Financial Regulations that were considered at the October 2019 Meeting. Papers previously circulated.
* To consider a request for improvements to Low Lane footpath (Footpath No. 18).
* To receive an update on the Parish Council’s VAT position discussed at the October 2019 Meeting
* To agree dates for Parish Council Meetings in 2020 and Annual Parish Meeting.

1. **To consider Section 137 Grant applications**

* The Broad Chalke Parish Archive: Display cabinet for the Broad Chalke Horticultural Society cups.
* The Chalke Valley Sports Centre: Grant towards emergency lighting inspection and statutory works.

1. **To discuss the draft Budget for 2020-2021 and to agree the level of Precept to be advised to Wiltshire Council.** Draft Budget previously circulated.
2. **To consider Planning Applications**

*None at the time the Agenda was published. Note the Chairman may ask the Council to authorise consideration of any late applications if they require to be determined before the next meeting.*

1. **Finance and Risk Management**

- To receive and update on the Financial Statement for the current year.

- To approve expenditure/payments made/required since last meeting

- To receive the PIN numbers for the Parish Council’s bank account/s and computer records.

1. **Playground**

* To consider the RoSPA report and Action Plan and to agree way forward. Reports previously circulated.
* To agree regular programme of inspections and records

1. **Councillors Code of Conduct**

* To receive report on Wiltshire Council’s update on Code of Conduct and to agree/update the Parish Council’s Code.

1. **Standing Agenda Items**

* Councillor Fry to update on any highways issues and receive any reports from Members as to village works for the Parish Steward.

1. **Any business to be addressed at a future meeting**. Items will then be added to the Forward Plan

**Exclusion of the Press and Public**

***Members are requested to move the following motion; That in accordance with the provisions of s.1 of the Public Bodies (Admissions to Meetings) Act 1960, as amended by s.100 of the Local Government Act 1972, that the Council does now exclude the public and press for the remaining items of the agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to the public interest.***

1. **Confidential Matters**

* To consider and agree way forward with the Parish Clerk’s Contract of Employment

1. **Date of Next Meeting-** Wednesday December 11th at 7.30pm.

Notes: With the approval of the Council, the Chairman may change the order of business to enable the smooth running of the Meeting.

Clerk to the Council Dated: 5 November 2019

**For Note:**

**Forward Plan items:**

Emergency Planning

Fly tipping

Website Accessibility Requirements

Risk Assessment

Annual Plan

Councillor responsibilities/delegations

Inventory of Assets

Complaints Procedure