BROAD CHALKE PARISH COUNCIL

Minutes of the 1046th Meeting of the

Broad Chalke Parish Council

held at Broad Chalke Village Hall

Wednesday 13 April 2022 at 7.00pm

ATTENDANCE

Mr T Hitchings (Chairman)

Mr E Fry

Mr S Dawes

Mr M Pickford (Vice Chairman)

The Clerk, Mr C Rothwell was in attendance.

**Introduction by the Chairman** covering meeting protocol and arrangements for enabling councillors and members of the public to speak.

Members of the public are reminded that the Council cannot make any decisions on matters that do not appear on the agenda. If members of the public have questions about matters not on the agenda, they are requested to contact the Clerk outside of the meeting.

1. **To receive Apologies for absence**

Emma Richter, Steve Carter, Tim Cave-Gibbs

1. **To record declarations of interest from Members regarding items on the agenda**. None
2. **Chairman’s announcements**. None
3. **To approve Minutes of the Meeting held on 9 March 2022 as a true and accurate record**. Agreed.
4. **Matters Arising from the Minutes.**
* **Footpath Number 43**. The Clerk had emailed the Rights of Way Officer at Wiltshire Council on a number of occasions but had not heard further. The Clerk to email again.
* **Trees on South Street.** The Chairman has spoken to the householder setting out that it is a matter that the Parish Council has no formal powers to resolve and can only act as a facilitator.
* **Finger Post**. Now installed. Councillor Dawes considered that the post at Church Bottom ought to be straightened.
1. **To receive report from Wiltshire Councillor Nabil Najjar.** No report this meeting.
2. **To receive update on Chalke Valley Speeding Initiative.**

Councillor Pickford had attended last month’s follow up meeting with the PCC representative and Councillor Najjar. It had been reported that police have limited resources although shortly will have 3 more camera units for the county and there is a commitment to tackle rural speeding. The Council discussed the data that Councillor Hitchings is now able to access from SID and he and Councillor Dawes to liaise on how to present the information. The Clerk to check where this information can be sent.

1. **To receive update on replacement Parish Councillor**

The statutory Notice period had expired on 7 April. No representations or nominations received so replacement councillor will be through co-option. The Chairman asked Councillors to raise with anyone that they think may have an interest.

There was discussion on councillor attendance at PC Meetings and a reminder of the statutory requirements.

1. **To receive update on Emergency Plan and volunteer briefing.**

The Clerk had met with Nicki Tinkler and Councillor Pickford as a Core Team. New dedicated Emergency Plan email has been set up that Nicki is the coordinator for. GDPR forms had been signed by the Core Team and need to be signed off now by the Village Sector Volunteers. Still looking for a couple of VSV’s and contact made with possible Team members.

Resource availability to be checked by Nicki in May.

1. **To receive update on Low Lane**

Expression of Interest advert has been sent to 7 contractors and displayed on Council notice board and published on the Council’s website. It was agreed that the contractor site meeting to be held w/c 25 April should be conducted by Councillor Hitchings and David Gilbert as the Council’s Technical Advisor. The intention is to receive quotations back by 10 May so that they could be considered at the meeting n 11 May.

1. **To receive update on Causeway Standing Water**

In Councillor Carter’s absence, the Clerk briefed the meeting on the site meeting that had taken place with the landowner and with Wiltshire Highways and attended by Councillor Fry and Will Razzy from Catchment Sensitive Farming.

Mr Button had set out very clearly the responsibilities and this was accepted by the landowner who had, over the following 48 hours, taken action with some ditch clearance that led to the standing water dissipating. A long-term solution is still required and discussion on how this is to be achieved is ongoing.

Councillor Carter has had further communications with Cranborne Chase AONB and Wessex Rivers Trust and both agencies comfortable with the approach being taken.

The opportunity was also taken with Mr Button following the meeting to review the standing water on Knighton Road and on the High Road and it was noted that the drainage crew had been out in the village earlier this week attending to issues.

1. **To receive report on Annual Governance and Accounting Return.**

The Clerk reported that he had concluded the AGAR return and submitted it together with supporting information to Clifford Fry, the Council’s Internal Auditors. They had now completed their Audit and signed the accounts off. Next stage is to present the accounts to the Annual Parish Meeting and then to submit to PKF Littlejohn and to undertake the Public Rights Period.

1. **To review arrangements for the Annual Parish Meeting in May 2022.**

The Clerk briefed the meeting that matters are in hand.

1. **To receive reports from Councillors on Priority areas.**

Councillor Dawes requested outstanding Bio’s for the website.

1. **To receive update on Queens Platinum Jubilee Village Fete and Show.**

The Clerk reported on emerging plans for a Fete and Produce Show and the Meeting agreed that this be administered through a sub-committee of the Parish Council with Councillor Fry representing the Parish Council and The Clerk as Treasurer.

1. **To receive Finance Report from the Clerk.**

Balance in the Bank of £7,911.87.

This does not include the Precept nor the VAT refund for 2021/22.

1. **To receive Planning applications and to discuss application to register an asset of Community Value**

Cleeve House: PL2022/02599- No Objections

Gurston Manor: PL2022/02922- No objections

Willow House: PL2021/08188. After significant discussion taking account of the split views of the Council on the original application it was resolved that the revised plans did not materially change the overall Council view and so the Council agreed no further comments.

Hillside: PL2022/02431- No objections.

Nomination of The United Reformed Church to be listed as an Asset of Community Value. The papers received from Wiltshire Council had been circulated prior to the Meeting. The Council supported the application.

**Additional items arising after the Agenda published**

1. **Fibre To The Property.** A group in Bowerchalke to contact some target properties in South Street
2. **Ukrainian Refugees.** The Council noted and supported the provision of accommodation in the village.
3. **Child Protection and Safeguarding matters.** The Council discussed a current issue and it was agreed that the Clerk to liaise further with Wiltshire Council and the police.

**Date of Next Meeting.** 11 May 2022 Annual Parish Meeting followed by the Annual Council Meeting.

 The Meeting closed at 8.50 pm