MINUTES OF THE ANNUAL PARISH MEETING - WEDs 13 MAY 2026 - BROAD CHALKE VILLAGE HALL

1. **Tom Hitchings (Parish Council Chair)** welcomed all 34 attendees and made introductions, followed by summary of achievements in the year. Link to presentation – Tom mentioned the village map, speeding initiative, neighbourhood plan, new benches, causeway fencing and the plan for solar on the sports centre.
2. **Affordable Housing - Dan Richter** (Chair of the Community Land Trust) gave an update on the planning application for 6 affordable homes on the Knighton Road. Lots of activity has been happening to progress the application, including selection of the building materials, sewage treatment, financial projections, tenders, contractors, legal agreement. We are right at the final stages of getting the application approved and the build started.
3. **Wiltshire Police – PC Henry Pallas** covers the local area including Broad Chalke. There's been a slight rise in non-residential burglaries recently, so be extra vigilant with any outbuildings, garages, etc. Report by phoning 999 (for emergencies), 101 or online.
4. **Wessex Internet - Paul Cleary** gave an overview of the 200 Broad Chalke homes being provided with the opportunity to have full fibre broadband. The initiative will start from June '26, going fully live in August/September. At first, residents will have to use Wessex Internet, but in future all the other providers will be able to offer their services through the Govt-funded Wessex Internet infrastructure. A Wessex Internet meeting is planned on 11th June in the Broad Chalke Village Hall.
5. **Wiltshire Council – Cllr Nabil Najjar** provided an update on how the new Liberal Democrat council is operating. Ansty village now has its 20mph zone, the C12 road will be 30mph through all of Bishopstone, and the approach to Broad Chalke will step from 60-40-20mph. Pothole and road repair will be ongoing over the drier summer months, although will always be limited due to lack of central Govt funding. WCC's local plan has been rejected due to increasing housing requirements, and now needs completely revising.
6. **Neighbourhood Plan (NP) – Cllr Steve Carter** provided an insight on the NP developments in order to maintain its accuracy and validity beyond 2026. It was stressed that this was an update to the existing Broad Chalke NP and that the Parish Council had supported this and retained the planning consultants, Place Studio. Steve explained the effect of the failure of adoption for the Wiltshire Local Plan and that the NP update would continue despite this. The Wiltshire Council Head of Planning will provide revised development requirements and how to manage these within the NP's.
7. **Chalke Valley Community Hub - Derek Brown** updated on the shop refit and improved product lines, which is improving turnover. However, costs are increasing in terms of rent, utilities, staff and produce. The owners of the URC building are considering selling the building, but it is very high maintenance with expensive specialist requirements. Other locations are being investigated The CVCH Chair position remains open.
8. **Village Hall – Anthony Bellchambers** is now the Chair of the Village Hall, looking for new ways to increase revenues, which would most likely come from more events. Anthony welcomes all ideas.

   Questions, feedback and wrap up were hosted by Tom Hitchings. In particular, Tom responded to questions about the village shop, reassuring everyone that it is NOT closing. Tom also expressed confidence that the low-cost homes will be built soon, acknowledging the bizarre situation where the Govt wants to build houses, but we've spent two years trying to get just six approved. Tom also requested that if residents want to respond to the proposed traffic order to step vehicle speed down from 60-40-20mph when entering the village from the east, they should be aware that the Parish Council has been working on this particular initiative for three years and remain keen for it to be delivered in the near future. This is not the time to seek any other changes to the extent of the 20mph zone.

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MINUTES OF THE ANNUAL COUNCIL MEETING – WEDNESDAY 13th MAY 2026

Attendees:
Mr T Hitchings (Chair),
Mr T Kimber (Clerk)
Mr M Pickford
Mr M Altham
Mr S Carter
Mrs E Richter

1. Apologies. *None*
2. Minutes of the 2025 Annual Council Meeting. *Reviewed and signed by the Chair.*
3. Matters Arising. *None*
4. Election of Chairman. *Tom Hitchings as Chair proposed by Steve Carter, seconded by Martin Altham*
5. Election of Vice Chairman. *Matthew Pickford proposed by Tom Hitchings, seconded by Emma Richter*
6. Financial Report including agreeing the Annual Accounts and AGAR for 2025/26. *Reviewed and signed by the Chair and Clerk*
7. Notice of the Period of Rights dates. *This is now published on the homepage of the Parish Council website, using the standard AGAR template, with the dates being 3rd June to 14th July 2026.*
8. Appointment of Trustee to Broad Chalke Community Fund. *Damon Johns has been appointed as Trustee to the Broad Chalke Community Fund (all other Trustees are within their 4 year term)*
9. Any other Business. *None*

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MINUTES OF THE BROAD CHALKE PARISH COUNCIL MEETING

The 1091st meeting of Broad Chalke Parish Council was held on Wednesday 13 May 2026 in Broad Chalke Village Hall

Attendees: Mr T Hitchings (Chair), Mr T Kimber (Clerk), Mr M Pickford, Mr M Altham, Mr S Carter, Mrs E Richter

1. Apologies for absence. *None*
2. Co-option of Parish Councillors. *Not required*
3. Delivery of Acceptance of Office forms by Councillors. *Only required by the Chair, who signed the form in the meeting*
4. To record declarations of interest from Members regarding items on the agenda. *Councillors were reminded of their responsibility to keep the declarations of interest webpage up to date.*
5. Minutes of Previous Meeting. *Approved and signed by the Chair*
6. Matters Arising. *None*
7. Review and adoption of Standing Orders and Financial Regulations. *Signed by the Chair in the meeting*
8. Review and adoption of Code of Conduct for Broad Chalke Parish Council. *Signed by the Chair in the meeting*
9. Determining the time and place of ordinary meetings of the Council for the 12 months to the next Annual Council Meeting. *To continue as monthly, on the second Wednesday of each month*
10. To receive Clerks Report. *Little financial activity since the last Parish Council Meeting. Funds recently moved to the high interest business savings account have already generated an additional £80 (tax-free) for the village. Yearend financial reporting internal audit went smoothly with Clifford Fry Accountants. Clerk has completed the paperwork for external audit/AGAR (Annual Governance and Accountability Return) with PFK Littlejohn and submitted everything electronically.*
11. To receive Councillors Reports. ***Tom Hitchings*** *stated that the Cranbourne National Landscape group has agreed to clear the three rights of ways again this year. Tom is also progressing grant potential for replacing the stiles with gates on the footpath between Longbridge and Knighton Mill.* ***Cllr Steve Carter*** *discussed the Wilton Fire Station potential closure, for which the Parish Council has responded to the survey, signed the petition and written to both John Glen MP and Cllr Nabil Najjar.* ***Cllr Martin Altham*** *stated that the playground is all in good order. Martin also explained that the Parish Council will be applying for an SSEN grant (deadline 21st May) to put Solar and batteries on CVSC, with a further plan to add air-to-air heat pumps for fast heating and cooling of the centre.* ***Cllr John Fry*** *confirmed his liaison role with the Village Hall, their fund-raising plan, and a request for continuing book-keeper grant support.*
12. To receive Planning Applications. *None*

Date of the next Broad Chalke Parish Council meeting: 10th June 2026

Clerk to the Council: Mr T Kimber Dated 15th May 2026 Meeting closed at 9:10pm