BROAD CHALKE PARISH COUNCIL

Minutes of the 1038th Meeting of the

Broad Chalke Parish Council

held at Broad Chalke Village Hall

Wednesday 14 July 2021 at 7.00pm

ATTENDANCE

Mr T Hitchings (Chairman)

Mr S Carter

Mr E Fry

Mr S Dawes

Mr A Truluck was in attendance for the item on the Neighbourhood Plan. The Clerk, Mr C Rothwell was in attendance.

Wiltshire Councillor Nabil Najjar was in attendance.

**Introduction by the Chairman** covering meeting protocol and arrangements for enabling councillors and members of the public to speak.

Members of the public are reminded that the Council cannot make any decisions on matters that do not appear on the agenda. If members of the public have questions about matters not on the agenda, they are requested to contact the Clerk outside of the meeting.

1. **War Memorial Lime Trees.** A visual inspection was recorded.
2. **To receive apologies for absence.** Apologies were received from Mr J Allison, Mr M Pickford, Mr C Sylvan, Mrs E Richter and Mr T Cave-Gibbs
3. **To record declarations of interest from Members regarding items on the Agenda.**

There were none.

1. **Chairman’s Announcements**.

There were none.

1. **To approve the Minutes of the Meeting held on 9 June 2021 as a true and accurate record**. Agreed
2. **Matters Arising from the June 2021 Minutes**.

**Email Signatories.** The Clerk reminded councillors to complete automated signatory and disclaimer as agreed at the May meeting.

1. **To note the position with the Neighbourhood Plan and future work.**

Mr Truluck addressed the meeting on the handover to the Parish Council of responsibility for the Plan following its adoption.

 A full handover note forms part of these Minutes as appended.

 The Chairman thanked Mr Truluck and the Team that has worked tirelessly to this outcome.

1. **Parish Council Priorities.**

In view of the list of apologies, the Chairman set out the requirements for future meetings of reports/updates being received from Lead Councillors but deferred discussion until August.

1. **To receive update on position with Speed Indicator Device.**

The Chairman updated the meeting of the purchase of the replacement Pandora Technologies SID and solar battery unit. Funding from The Hub, The Queens Head Pub, Rob , the Gurston Hill Climb and the Council.

Whilst jointly funded, the SID will appear as an asset on the Council’s Assets Register.

1. **To receive update on Information Commissioners Office data Protection Registration.**

Mr Dawes briefed the Meeting on the annual requirement costing £40 and this was agreed by the Council.

1. **To receive Finance Report from the Clerk**

Balance at Lloyds Bank £14,214.32 (this is before the Councils contribution for replacement SID).

Payments since last meeting: Defibrillator pads £105.60; Groundsman £224.02; A Truluck for NP costs £200. There had also been payments out for CVSC and grants in for CVSC as agreed at May 2021 meeting.

1. **To receive report on highways and drainage.**

Mr Fry reported on Howgare Road pot-holes and gulley at bottom of Bull’s Lane. The Clerk reported on correspondence with Mr D Button at Wiltshire Council on Longbridge lets. The Chairman advised that a tanker had been working there on the preceeding Monday so it is assumed this was the promised visit of the Vactor Tanker.

Mr Fry was due to meet the Parish Steward again this week.

1. **To receive any Planning applications.**

Mr Dawes set up the IT so applications could be viewed on the large screen.

The Clerk reminded the Meeting that all applications need to be judged against the newly adopted Neighbourhood Plan.

* Goldens, High Lane. PL/2021/04600. Construction of summer house. After looking at the detail the Council had no objections provided the application met the planning requirements for outbuildings, which it appears to.
* 1 Knighton Road Cottages. Extension and interior alterations. No objections.

**14. To receive report from Wiltshire Councillor Nabil Najjar**

Councillor Najjar congratulated the Council on the successful outcome of the NP referendum and the successful grant application by the CVSC that he had been pleased to support.

Councillor Najjar reported on work being undertaken on Planning enforcements and a number of new Council initiatives that he would be in a position to brief the Council on at future meetings.

A new initiative launched in Wilton and Barford St Martin is Make a Friend/Be a Friend.

The Chairman raised with Councillor Najjar the position on the updating of Wiltshire council’s Local Plan and what the Parish Council ought now to be doing having got approval for the NP, recognising that this runs to 2026 and the new Local Plan period is to 2036. Cllr Najjar undertook to go away and find out more information.

**15. To consider whether the Council takes a summer recess in August.**

The Meeting decided to meet as normal.

**15. Date of Next Meeting.** 11 August 2021

The Meeting closed at 8.40pm

**Neighbourhood Plan Handover Notes briefing from Mr A Truluck appended.**