BROAD CHALKE PARISH COUNCIL

The 1033rd Meeting of Broad Chalke Parish Council

You are hereby summoned to attend a meeting of Broad Chalke Parish Council to be held on Wednesday 10th February 2021 at 6.30pm via Zoom

A G E N D A

1. **To receive apologies for absence.**
2. **To record declarations of interest from Members regarding items on the Agenda.**
3. **Chairman’s Announcements**- Including any petitions and or representations from members of the Public which the Chairman agrees to hear.
* **Introduction of Chris Sylvan**
1. **To approve the Minutes of the Meeting held on 13 January 2021 as a true and accurate record**.
2. **Matters Arising from the Minutes**.
3. **To receive report from Wiltshire Councillor Jose Green.**
4. **Parish Council Communication:**
* **To receive report on website review from Mr Tim Moss**
* **To discuss approach to future remote meetings and to receive review of Microsoft Teams from Mr Simon Dawes**
* **To discuss Parish Council e-mails and GDPR** (See parish councils fact sheet on use of own devices attached)
* **To discuss draft Social Media Policy circulated previously** (attached for info)**.**
1. **To receive a report from the Clerk on the 2021 local elections and the requirements and implications for the Council including:**
* **Election Timetable**
* **Councillor requirements and election process**
* **Wiltshire Councils proposal to recharge the Parish Council election costs.**
* **Annual Meeting of the Council and Annual Parish Meeting**
* **Promotion of postal voting**
1. **To receive an update on the Census 2021.**
2. **To receive update on Fibre to the Property (FTTP) from Mrs E Richter**
3. **To review Councillor responsibilities for Parish Council Key Business areas following circulation of further detail by the Clerk after the January meeting (info attached).**
4. **To receive Finance Report from Clerk**
* **Balance in Bank account and Spend since last meeting.**
* **Receive and consider proposals for additional grounds and maintenance works in 2021/22 from Mr J Allison.**
1. **To receive report on highways and drainage matters from Councillor Fry**
* **New Parish Steward schedule**
1. **To receive any Planning applications:**
* 21/00719/TCA College House, Knapp Hill
* 20/11345/FUL Clock Cottage, South Street
1. **Date of Next Meeting. 10 March 2021** To be confirmed.

Clerk to the Council: Mr C Rothwell Dated: 3 February 2021

**Provisional dates for Parish Council Meetings in 2021**

14 April; 12 May (provisional Annual Meeting of the Council subject to ability to hold a public meeting); 9 June; 14 July; 11 August; 8 September; 13 October; 10 November;

8 December.

**NOTE:** Thursday 6 May 2021 Local Council elections