BROAD CHALKE PARISH COUNCIL

Minutes of the 1043rd Meeting of the

Broad Chalke Parish Council

held at Broad Chalke Village Hall

Wednesday 8 December 2021 at 7.00pm

ATTENDANCE

Mr T Hitchings (Chairman)

Mrs E Richter

Mr M Pickford

Mr S Carter

Mr E Fry

Mr S Dawes

Ashley Truluck attended for the item on the Neighbourhood Plan Action - Low Lane Footpath.

Councillor Nabil Najjar attended to present update from Wiltshire Council.

Mr Jason Brooks attended to present planning application on Reddish House.

The Clerk, Mr C Rothwell was in attendance.

**Introduction by the Chairman** covering meeting protocol and arrangements for enabling councillors and members of the public to speak.

Members of the public are reminded that the Council cannot make any decisions on matters that do not appear on the agenda. If members of the public have questions about matters not on the agenda, they are requested to contact the Clerk outside of the meeting.

1. **To receive apologies for absence.** Apologies were received from Mr C Sylvan, Mr T Cave-Gibbs and Mr J Allison.
2. **To record declarations of interest from Members regarding items on the Agenda.**

There were none.

1. **Chairman’s Announcements**.

The Chairman introduced Mr Jason Brooks and the Council agreed to take the planning application on Reddish House as first on the Agenda (Minutes record under item on Planning Applications).

1. **To approve the Minutes of the Meeting held on 10 November 2021 as a true and accurate record**. Agreed
2. **Matters Arising from the November 2021 Minutes**.

The Clerk updated on All Saints Church flagpole that the PCC are to undertake feasibility for tower mounted, ground fed system subject to necessary approvals and funding.

1. **To receive report from Wiltshire Councillor Najjar**

Councillor Najjar briefed the meeting on work at Wiltshire Council.

There then followed discussion on Agenda item 9-Speed Limits in the Chalke Valley. Councillor Najjar agreed to set up a meeting of parish council chairman in the New Year as it was considered that a collective voice to tackle the problem and a joint approach to CATG is the appropriate strategy.

Councillor Najjar also mentioned the approach on the Tisbury station development and the potential wider affects on local road networks that a collective voice from parish councils could influence.

There was also brief discussion on email from Filthy Squirrels Nursery about signage on the road that Councillor Najjar is taking to CATG.

1. **To discuss draft specification on Low Lane Footpath**

Ashley Truluck presented the draft specification that has been drawn up and circulated prior to the meeting following the action agreed at the November Parish Council meeting. The Specification took into account feedback from Wiltshire Council’s Rights of Way Officer, the landowner and discussion with residents and other interested parties.

There was consensus from the Parish Council as to a two-stage approach set out in the draft specification, with phase one being to address the drainage issue. The Council is of the view that improved drainage could achieve significant improvements, and this could influence the final surface works once drainage improvements had been implemented.

Ashley Truluck briefed the Meeting on funding sources and the Clerk advised that an Expression of Interest form had been submitted to the Chase and Chalke Partnership as a precursor to a funding application being drawn up. This would need to demonstrate community involvement and possibly the inclusion of some interpretation/signage.

A funding application also to be considered to SWWAB and/or CATG.

The Clerk advised the meeting that a donation of £500 had been offered from the Chalke Valley History Festival, but not as yet received.

There was discussion on procurement and appropriate contractors for the works. It was agreed, the Chairman to set up a Working Group that he would Chair and to include Mr M Pickford, Ashley Truluck and the Clerk with Mr D Gilbert as a technical advisor. A meeting to be convened early in the New Year.

Ashley Truluck in attendance, he sought approval to brief the meeting on a tree planting project as part of the Queen’s Platinum Jubilee and that he was in discussions to secure funding. The Chairman had received letter about the project from the landowner and is to attend a meeting with relevant parties.

1. **To receive update on correspondence with HMRC**

The Clerk reported the on-line communications undertaken and the letter to HMRC from the Chairman dated 16 November 2021. No formal response had been received but the Clerk had signed into the on-line PAYE for employers account where the statements stated that no payments were owed or due.

The Council instructed the Clerk to take no further action on the basis of the due diligence that had been undertaken.

1. **To receive feedback from Wiltshire Council on speed limits on the High Road**

Item discussed at Agenda item 6.

1. **To update on South Street trees.**

The Chairman had written to landowner and letter received back that happy to contribute to the Parish Council’s plan but that the land is not in their ownership. The Council queried this. It was agreed that the Chairman would take up with the landowner as there remain concerns as to the health of some of the trees and the need for a plan of action.

1. **To agree the Parish Council Budget for 2022/2023**

The Council agreed Precept at £10,652.00 for the 2022/2023 year.

1. **To receive an update on the Emergency Plan**

The Clerk briefed the Council on his meeting with Nicki Tinkler and the updates considered for the Plan, including a communication cascade system. Further meeting necessary to engage with the new Clerk at Bowerchalke.

1. **To receive reports from Councillors on Priority Areas**

Mrs Richter updated on the information put out via Chalke Valley Families Facebook on some positive actions on the run up to Christmas, but also on some negative responses on the overall Climate Change Strategy Plan approach. Council to continue its leadership rle and a ush in the New Year to get a group established.

Mr Fry reported on roads and gullies. Vactor Tanker had visited and site meetings undertaken with Parish Steward. Concerns expressed about the standing water on High Road between Stoke Farthing and Longbridge. The Parish Steward has reported to Wiltshire Council.

Also, some concerns on leaves on Howgare Road. Mr Fry to raise with Parish Steward.

Mr Carter reported on the Crystal Clear Ebble Project and a desire by the Chalke and Chase Partnership to organise an initiative with the school. It was felt that initial contact should be made with Andi Chalke at the school as the Headteacher is leaving at Christmas.

1. **To receive Finance Report from the Clerk**

Balance at Lloyds Bank £12,554.62.

1. **To receive updates on Community Issues**

Mr Fry raised some concern about the hedge width on left turn from Bull’s Lane onto South Street. Mr Pickford to obtain ownership contact detail and Clerk to make contact.

1. **To receive planning applications**

**PL/2021/10254 Reddish House. Single story private artist’s studio.** Mr Jason Brooks attended and briefed the Council on the application. The Council supported the application.

**PL/2021/10826 All Saints Church. Installation of 4 No. small antennas and 1 No. GPS antenna.** No objection.

**PL/2021/10827 Bena Cottage, South Street. Demolition of existing porch and erection of replacement.** The Council supported the application.

**PL/2021/10640 Telecommunications Mast Knighton Hill. Installation of 2 No. cabinets and associated ancillary development**. No objection.

The meeting also discussed the installation of fingerpost on Causeway/South Street and the need for Working Party to take down/erect new once funding bid to SWWAB decided. To be picked up at January 2022 meeting

1. **Date of Next Meeting.** 12 January 2022

The Chairman thanked the Council for its work over the last year and wished everyone a happy Christmas.

The Meeting closed at 9.00pm