BROAD CHALKE PARISH COUNCIL

Minutes of the 1068th Meeting of the

Broad Chalke Parish Council

held at the Village Hall, Broad Chalke on

Wednesday 10th April 2024 at 7:00 p.m.

ATTENDANCE

Mr T Hitchings (Chairman)

Mr T Kimber

Mr M Pickford

Mr S Carter

Mr M Altham

The Clerk, Mr C Rothwell was also in attendance.

1. To receive apologies for absence. PCSO S Ward, Mr S Dawes, Mrs E Richter.
2. To record Declarations of Interest. Cllr Pickford in relation to planning application.
3. Chairman’s announcements. There were none.
4. To approve the Minutes of the Meeting held on 13 March 2024. Agreed.
5. Matters Arising. The Clerk reported that there had been additional drafting of the Sports Ground Lease following response from Land Registry. This had now been competed by Trethowans. Final copy awaited, and any further fees.
6. Update on Speeding Initiatives

Disappointingly, despite several emails and the intervention of Cllr Najjar to both the Portfolio holder and the Director of Highways, absolutely nothing has been communicated to the Clerk. It is now some 7 months since LHFIG agreed to fund the assessment. Last month, Wiltshire Council Highways took it upon themselves, without any consultation with the Clerk or the Clerk at Bishopstone, to extend the assessment to the whole of the C12.

Whilst this move is to be welcomed as it is what both parish councils were seeking in the first place, the ongoing delays, and no communication from Wiltshire Council is completely unacceptable. The Clerk has emailed these sentiments to Cllr Najjar, Samantha Howell the Director of Highways and Cllr Nick Holder the Portfolio holder for Highways.

1. Update from Wiltshire Police

PCSO Ward had sent apologies but had forwarded a policing report that had been circulated. It is noted that PCSO Ward and colleagues will be holding a public engagement event at the Hub on 16 April 2024.

1. Update on Neighbourhood Plan refresh.

Cllr Carter reported on the meeting of the Subgroup. It had been agreed that work will be described as Update to the Neighbourhood Plan. The Village Action Plan will be separated out and new village priorities identified from public consultation.

The Neighbourhood Plan Update will largely be led by Policy coming down from the Wiltshire Local Plan. This is expected mid to end of 2025.

Locality funding to engage Place Studio will be applied for when the funding stream is launched.

A Housing Needs Assessment had been discussed by the subgroup and this to be further considered in about 12 months’ time once, hopefully, the 6 affordable homes have received planning permission and start on site. It will then be 10 years since the last Housing Needs Assessment. The Council also discussed Housing Targets with a further 12 required to 2038. Any need for additional site allocations will need to be kept under reviews and considered alongside the Housing Needs Assessment.

* Progress on the Action Plan (page 99 of the Plan). A review had been undertaken by Cllr Carter and the Clerk and could be reported to the APM in May. The Clerk has also drafted a schedule of possible new priority areas to discuss at the APM as well as an indication of changes that have taken place in the village and in the wider national and global environment that could have a bearing on areas of priority in coming years.
* Planning Checklist. Cllr Mrs Richter will finalise the checklist from any feedback received.
* Saxon Cross/Village Notice Board. Cllr Kimber updated the meeting on the shift of emphasis on cost grounds from the cross to a Village notice board on the village green and presented some examples. It was agreed that the preferred approach would be a village and surrounds tourist type stylised map, showing places of interest and some info on the Saxon Cross. The Chairman undertook to contact local artist and it was agreed to take soundings from the village at the APM.

1. To receive update from Wiltshire Councillor Najjar. None
2. To receive an update on the Playground Project.

**Cllr Altham reported on the recent online meeting with the National Lottery and their willingness to be reasonably flexible of release of funding. Funds have been transferred from the FoBCPG to the Pariah Council bank account totalling £40,000. An initial Lead in fund from TNL of c £7,500 is expected.**

**The Clerk has drafted a Contract to engage the Contractor and his response is awaited. It is hoped that start on site can be as soon as early mid-May with a c 3-week programme.**

**The National Lottery Community Fund grant is £75,745 towards a Project costing £126,744 including £10,000 contingency.**

1. To discuss the Annual Parish Meeting

The Clerk had drafted a format that was discussed and to be finalised by the Clerk and Chairman.

Format will be a mix of presentations delivered on key issues, and village engagement to get feedback on what new areas should be considered over the next 2-3 years.

The Chairman to put together a montage of photos that can be played on the screen.

1. ****Clerk’s Report and Finance Report.** Balance of funds in the bank were £56,927.03 including the FoBCPG £40,000 and the £4,800 reserved from 23/24 for the Playground project. Vat refund of £1,654.41 yet to be received and 50% of Precept for 2024/25 will be received later in the month.**

**The Clerk reported on the end of year accounting statement and AGAR and the Assets Register and Risk Register were agreed and signed by the Chairman.**

**The Chairman raised query on expenditure not previously reported. The Clerk advised that it is only the Precepted expenditure that the Chairman signs off, not areas that are funded by grant or donations.**

****Move to digital accounting.** The Clerk had met with advisor and the Quickbooks system is not workable for parish council accounts so the status quo to be maintained for now.**

**The Chairman raised concern about recent incident of HGV on Knapp Hill and it was agreed that advisory signs should be erected either end, warning that the road is not suitable for HGV’s.**

1. Planning Applications. There was support for:

PL2024/03064 – Tree works- Land at Little London

PL2024/03063 -Tree works at Bramley Cottage

PL/2024/03125- Old Coach House single storey extension. Cllr Pickford declared an interest. The Council supported the application.

PL/2024/02297 – Corner Cottage, Two storey extension. This prompted significant discussion. There was some concern as to whether the scale of the proposal was appropriate for the site and any impact on adjacent properties, but on looking in detail the new build is set some way back from South Street into the hillside. There was concern about parking and SUDS. On a vote the proposal was accepted 3 votes to 2 abstentions with comments to be added into the planning application response.

There being no further business the Meeting ended at 9.07pm