BROAD CHALKE PARISH COUNCIL

Minutes of the 1056th Meeting of the

Broad Chalke Parish Council

held at the Village Hall, Broad Chalke on

Tuesday 11 April 2023 at 7:00 p.m.

ATTENDANCE

Mr T Hitchings

Mr J Alison

Mrs E Richter

Mr S Carter

Mr Martin Altham

Mr M Pickford

The Clerk, Mr C Rothwell was also in attendance.

1. To receive apologies for absence. Cllr E Fry, Cllr S Dawes and Wiltshire Cllr N Najjar.
2. To record Declarations of Interest. There were none.
3. Chairman’s announcements. There were no announcements.
4. To approve the Minutes of the meeting held on 8 March 2023 as a true and accurate record. Agreed
5. Matters Arising.

Recycling initiative with the hub. Cllr Richter advised that a trial sweet wrapper recycling scheme was going to be tested at the Hub.

Volunteers register onto council website. Outstanding, awaiting return of Cllr Dawes.

Footpath 43 signs. Outstanding.

Church car park lighting. Being discussed by the PCC.

Valley speeding initiative. Date in June for a follow up meeting.

The Clerk had not heard anything further from Katie and Richard Jowett on the dog exercise area.

1. Report from Wiltshire Councillor Najjar. None.
2. To receive update on Low Lane Footpath Improvement Project.

* Funds now received from LHFIG £12,420 including 20% contingency.
* AONB grant of £6,000 received.
* The Clerk now following up with Chase and Chalke Landscape Partnership for the £5,000 Ancient ways project funding.
* Landowner has paid contractor £1,000 gross for initial enabling works.
* Works progressing well despite the weather. Final surface material selected and now in-situ at western end.
* Some issues have arisen on site, but these have been addressed and the Clerk has met with residents to resolve.
* No input from Wiltshire drainage on the roadside drains and pipe down the cut.
* Will review tidying up with the contractor nearer the end of the works.
* Project management costs and some costs for signage yet to be paid.

1. To receive update on Playground Project and Friends Group Low Lane Project.

Cllr Altham updated the meeting on the work of the Friends Group and gave a resume of progress to date. A small committee has been established with Victoria Pickford as the Chairperson. Bank account now open. Grants of £200 from the CV Fete, £200 from the Council, £5,000 from SWAB and 3 private £100 donations. £1800 has been set aside in the Council’s accounts from 2022/23 and the meeting agreed a further £3,000 be set aside in the 2023/24 accounts.

Cllr Altham reported disappointing feedback from the new operators of the Queens Head to be involved in fundraising.

The Friends are looking at a target of £60,000 to raise, and a principal source likely to be the National Lottery.

The Clerk reminded the Council that there will be a requirement to follow Council Standing Orders on procurement as the playground is a Council asset.

1. To receive update on Neighbourhood Watch

The Clerk updated the meeting on progress with establishing a NHW for Broad Chalke and encouraged all councillors to register an interest with him to be registered on the scheme.

A small Steering Group has been established which currently consists of Tina Carling, Tim Kimber and the Clerk.

A grant application for £415 has been submitted to NHW for start-up costs.

More information to be circulated in next Broadsheet and looking for more profile during the NHW week in June.

1. To allocate Defibrillator responsibilities and checks.

Cllrs J Alison and S Carter agreed to take on the role. Cllr Carter to contact Tim Cave-Gibbs to organise handover.

1. To Update on Coronation arrangements

The Clerk advised that arrangements to hold a Street Party on Sunday 7 May are progressing. A Road Closure Order has been made for the section of South Street from Bulls Lane to The Causeway.

Henry and Emma Flint are leading.

The Council agreed to a £200 grant for costs to stage the event.

1. To consider arrangements for the Annual Parish Meeting on 10 May

It was agreed that these have not been well supported in recent years and a more informal approach to invite residents to share ideas and thoughts on village issues rather than a series of presentations. Village groups still to be invited to submit a report on their year for publication on the Parish Council’s website.

1. To receive Provisional End of Year Finance report

The Clerk had circulated Draft Accounts, Summary of Income and Expenditure and the AGAR return. These would be submitted to the internal auditor before being formally presented at the Annual Council Meeting and then for External review.

1. To receive update on Digital Switch over

It was noted that Vodaphone have installed antenna on the church tower and that an EE mast has been installed on Stoke Farm but not yet live.

There was no further information on Digital Switch or Telet mobile plans.

1. To discuss approach to Knighton Road Parking and Knighton Road/Newtown junction.

This had arisen at the last meeting when discussing the Affordable Homes Planning Application for Knighton Road. It was agreed that we first need to see the outcome of the application. The parking issue might then be raised with Wiltshire Council Housing as it is parking from the residents of the bungalows that is the main issue.

It was not thought that much could be done with the junction- the hedge is in private ownership but could be cut back.

1. To consider applications.

PL/2023/02440- Thyme Cottage Newtown. Fell apple tree. No objection

1. To receive Clerks Update

Bank Balance: £24,323.22.

Councillor Vacancy. The Notice period has now expired and awaiting formal notification from Wiltshire Council about co-option if no submissions made. Intention is then to invite Tim Kimber.

There being no further business the Meeting ended at 8.40pm

Next Meeting; Wednesday 10 May 2023. Open Meeting, Annual Council Meeting and Council Meeting.